

KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)

Re-accredited with "A+" Grade by NAAC

Narasipuram, Coimbatore - 641 109

24.07.2023

Minutes of the meeting of the Examination Committee held on 24.07.2023, Monday at 11.00 am in the Principal Chamber.

The following members were present:

1. Dr.N.Mala, Principal – Chairman *N. Mala*
2. Dr.V.Vijayalakshmi, Dean, Commerce *&*
3. Mrs.P.Sheeba, Academic Co-ordinator *PS*
4. Dr.S.Mazhalai Silambu, Head, Tamil *S. Mazhalai*
5. Mrs.T.Shanmugapriya, Head, English *T. Shanmugapriya* 24.7.2023
6. Mrs.R.Sneha, Head i/c, Mathematics with (CA) *R. Sneha*
7. Dr.M.Selva Soundari, Head, Commerce *M. Selva Soundari* 24/7/23
8. Mrs.S.Selvakumari, Head, Commerce with CA (UG & PG) *S. Selvakumari* 27/7/23
9. Ms.S.Divya, Head, Commerce with (PA) *S. Divya* 24/7/23
10. Mrs.D.Umanandhini, Head, Computer Science (UG & PG) *D. Umanandhini*
11. Dr.S.Gnanapriya, Head, BCA *S. Gnanapriya* 27/7/23
12. Mrs.C.Senbagavalli, Head, Information Technology (UG & PG) *C. Senbagavalli* 24/7/23
13. Ms.R.Umamaheswari, Head i/c, BBA CA & M.Com IB *R. Umamaheswari* 24/7/23
14. Mr.P.Ponsekar, CoE, Convenor *P. Ponselkar* 24/7/23
15. Mrs.P.Esther Jebarani, DCoE *P. Esther Jebarani*
16. Ms.K.Nishanthini, ACoE *K. Nishanthini*
17. Ms.S.K.Madhu Sruthika – Student Representative – III BSc IT *S.K. Madhu Sruthika*
18. Ms.M.Santhiya – Student Representative – III BBA CA *M. Santhiya*
19. Mr.A.Mohammed Muzamil – Student Representative – III B.Com CA *A. Muhammed Muzamil*

The chairman of the Examination Committee Meeting Dr.N.Mala, Principal welcomed the members.

The following items in the agenda were taken for discussion one by one.

Resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during Nov / Dec 2023 as given in Annexure A.

Mr.P.Ponsekar, CoE, KKCAS proposed vote of thanks to all the members of Examination Committee meeting.

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Academic Planner for Odd Semester of the Academic year 2023-2024

S.No	Scheduled Date	Particulars
1	24/7/2023	Exam Committee Meeting
2	27/7/2023	Submission of SR7 & SR8
3	27/7/2023	Submission of list of students who have to study Basic Tamil / Advanced Tamil
4	27/7/2023	Submission of list of Electives, Self Study, Non Major Elective
5	27/7/2023	Submission of list of Common Subject
6	27/7/2023	Submission of list of extra credit courses along with syllabus in pdf form
7	28/7/2023	Submission of 1 st Year Students Nominal Roll
8	28/7/2023	Submission of syllabus in pdf form for current and arrear subjects
9	31/7/2023	Continuous Internal Assessment Test I for All UG & PG Classes
10	4/8/2023	Question Bank if any
11	5/8/2023	Submission of Lateral Entry Database
12	14/8/2023	Submission of 1 st Year Students Database
13	1/9/2023	Issue of Exam Applications / Galley
14	4/9/2023	Continuous Internal Assessment Test II for all UG & PG Classes
15	15/9/2023	Payment of Examination fee without fine
16	29/9/2023	Payment of Examination fee with fine
17	3/10/2023	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
18	3/10/2023	Returning of all exam applications/ galley to CoE Office by all concern department HoDs
19	9/10/2023	Model Examination for all UG & PG students
20	16/10/2023	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
21	16/10/2023	Release of EAE – Theory Examination Schedule
22	17/10/2023	Last working day for all UG and PG Courses.
23	17/10/2023	Submission of Attendance proforma for all UG & PG classes.
24	18/10/2023	End Assessment Practical Examinations for all UG and PG Courses
25	30/10/2023	Issue of Hall Tickets and Stationery Items from CoE Office to Exam Cell
26	31/10/2023	Submission of list of internal examiners for central valuation for UG & PG
27	1/11/2023	End Assessment Theory Examinations for all UG & PG Classes.
28	15/11/2023	Valuation of answer scripts for all UG & PG Courses (Internal Examiner)
29	20/11/2023	Valuation of answer scripts for all UG & PG Courses (External Examiner)
30	6/12/2023	Meeting of the Result Passing Board
31	6/12/2023	Publication of Results

N. Lalala
27/7/23

Chairman

Principal

Kovai Kalaimagal College of Arts and Science
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15.11.2023

Minutes of the meeting of the Examination Committee held on 15.11.2023, Wednesday at 10.00 am in the Principal Chamber.

The following members were present:

1. Dr.N.Mala, Principal – Chairman *N. Mala 15/11/23*
2. Dr.S.Mazhalai Silambu, Head, Tamil *S. Mazhalai 15.11.23*
3. Mrs.T.Shanmugapriya, Head, English *T. Shanmugapriya 15/11/23*
4. Mrs.R.Sneha, Head, Mathematics with (CA) *R. Sneha 15/11/23*
5. Dr.M.Selva Soundari, Head, Commerce *M. Selva Soundari 15/11/23*
6. Mrs.S.Selvakumari, Head, Commerce with CA (UG & PG) *S. Selvakumari 15/11/23*
7. Ms.S.Divya, Head, Commerce with (PA) *S. Divya 15/11/23*
8. Dr..D.Umanandhini, Head, Computer Science (UG & PG) *D. Umanandhini 15/11/23*
9. Mrs.C.Senbagavalli, Head, BCA & Information Technology (UG & PG) *C. Senbagavalli 15/11/23*
10. Dr.V.Vijayalakshmi, Dean, BBA CA & M.Com IB *V. Vijayalakshmi 15/11/23*
11. Mr.P.Ponsekar, CoE, Convenor *P. Ponsekar 15/11/23*
12. Mrs.P.Esther Jebarani, DCoE *P. Esther Jebarani 15/11/23*
13. Ms.K.Nishanthini, ACoE *K. Nishanthini 15/11/23*

The chairman of the Examination Committee Meeting Dr.N.Mala, Principal welcomed the members.

The following items in the agenda were taken for discussion one by one.

Resolved to Tentative schedule the Valuation date of the End Assessment Examinations to be conducted in Nov/Dec 2023 as given in Annexure A.

Mr.P.Ponsekar, CoE, KKCAS proposed vote of thanks to all the members of Examination Committee meeting.

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I. Internal Valuation

SNo	Date of Valuation	Subject Name	Board	Chairman Name
1	28.11.2023	PG Valuations – I Valuation	MCom CA MCom IB MSc IT MSc CS	Mrs.S.Selvakumari Dr.V.Vijayalakshmi Mrs.C.Senbagavalli Dr.D.Umanandhini
2	28.11.2023	General Awareness	Commerce	Dr. M.Selva Soundari
3	29.11.2023	Self-Study Courses	Commerce (PA)	Mrs S Divya
4	29.11.2023	Communicative English I and Communicative English III	English	Mrs.T.Shanmugapriya
5	01.12.2023	Mathematical Aptitude I & Mathematical Aptitude III	Mathematics	Mrs R Sneha
6	02.12.2023	National and Global Ethics & Environmental Science	Tamil	Dr.S.Mazhalaisilambu
7	04.12.2023	Non Major Elective	Computer Science	Dr.D.Umanandhini
8	13.12.2023	Ethics and Culture I	BCA & IT	Mrs.C.Senbagavalli

II. External Valuation

SNo	Date of Valuation	Board	Chairman Name
1	27.11.2023	Mathematics	Mrs R Sneha
2	30.11.2023	Tamil	Dr.S.Mazhalaisilambu
3	05.12.2023	English	Mrs.T.Shanmugapriya
4	06.12.2023	Commerce (PA) , BBA (CA) & MCom IB	Mrs S Divya & Dr V Vijayalakshmi
5	07.12.2023	Commerce	Dr.M.Selva Soundari
6	08.12.2023	Commerce (CA) (UG & PG)	Mrs.S.Selvakumari
7	11.12.2023	Computer Science (UG & PG)	Dr.D.Umanandhini
8	12.12.2023	BCA & IT	Mrs.C.Senbagavalli

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CoE 15/11/23

Controller of Examinations

Kovai Kalaimagal College of Arts and Science

(Autonomous)

Narasipuram (Post), Coimbatore - 641 109

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15/11/23

Chairman

Principal

Kovai Kalaimagal College of Arts and Science

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